

BOARD OF EDUCATION

PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF A REGULAR MEETING

District Office

3015 West 163rd Street

Markham, IL 60428

October 18, 2021

A. Call to Order and Pledge of Allegiance (2:220)

Vice-President Ms. Kathy Taylor called the meeting to order at 5:00p.m. followed by the Pledge of Allegiance.

B. Roll Call (2:220)

The following members were present: Ms. Juanita Jordan, Ms. Joyce Dickerson, Ms. Kathy Taylor, Ms. Yvette Black, and Ms. Sharron Davis. Absent: Ms. Carlene Matthews and Ms. Barbara Nettles.

Also present were: Dr. Kimako Patterson, Superintendent, Dr. Kenneth Scott, Assistant Superintendent of Human Resources, Dr. Carrie Ablin, Director of Student Services, Ms. Deborah Clayton, Chief School Business Official and Mr. Leonard Hill, Director of Technology.

Ms. Carlene Matthews arrived at 5:05p.m.

C. Presentation (3:60 & 8:30)

1st grade students from Mae Jemison School under the direction of Ms. Russo and Ms. Dortch did a presentation on Empowering Minds. The students began by informing the Board and the audience of the (6) emotions; fear, happiness, sadness, disgust, anger and surprise. The students then shared that they began their project by using "I feel" statements. After that, the students presented their finished book (read aloud), followed by demonstrating how the book was created using the Seesaw application.

Principal, Mr. Timothy Hurd, of Nob Hill Elementary, presented his WIGS (Wildly Important Goals) for the 2021-2022 school year to the Board. Mr. Hurd shared how SEL (Social Emotional Learning) is utilized at Nob Hill with students, as well as, staff. Principal Hurd then shared his Plan for Success including; Curriculum/Instruction, classroom equity, Social Emotional Learning periods, assessments, After School Program, rituals and routines, parental engagement, to name a few.

D. Approval of Minutes (2:220)

Ms. Dickerson moved and it was seconded by Ms. Jordan to approve the minutes of the September 20, 2021 Regular Business Meeting. On roll call the following members voted aye: Ms. Dickerson, Ms. Jordan, Ms. Black, Ms. Davis, and Ms. Taylor. Abstain: Ms. Matthews. Nays: None. Absent: Ms. Nettles.

Motion Carried

E. President's Report (2:110)

Ms. Jordan spoke briefly about the CUBE Steering Committee Meeting she recently attended. Ms. Jordan highlighted the possibility of CUBE (Council of Urban School Boards of Education) canceling their affiliation with NSBA (National School Board Association), as well as, 10 other states. Ms. Jordan, as well as, Ms. Dickerson commented that they will continue to keep the Board posted on Illinois' membership status.

F. Superintendent's Report (8:10)

Dr. Patterson began by reading a card sent to the Board by staff member, Ms. Sweeney. Dr. Patterson spoke briefly about the upcoming Town Hall Meeting, December 7, 2021, then reminded the Board to complete their travel expenditures at the end of each overnight conference attended. Finally, Dr. Patterson informed the Board that she has submitted more samples of her evaluation instrument, as well as, the class enrollment numbers.

G. Board of Education – Action Items (2:10 & 2:20)

Ms. Black moved and it was seconded by Ms. Davis to place items G1-G8 on a consent agenda. On roll call the following members voted aye: Ms. Dickerson, Ms. Balck, Ms. Jordan, Ms. Davis, Ms. Matthews, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried

Ms. Black moved and it was seconded by Ms. Dickerson to approve the consent agenda. On roll call the following members voted aye: Ms. Black, Ms. Davis, Ms. Jordan, Ms. Dickerson, Ms. Matthews, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried

G1. Approve the 2021-2022 Evidence Based Spending Plan

Approved on Consent

G2. Approve Heggerty Foundation for K-2 Teachers

Approved on Consent

G3. Approve the 2021-2022 Modified Remote Learning Plan

Approved on Consent

G4. Approve Sick Day Donations Request

Approved on Consent Agenda

G5. Approve Maintenance Grant

Approved on Consent

G6. Approve Administrator's Compensation Schedule

Approved on Consent

G7. Approve New Vendor-LAX Marriott Hotel Services (NABSE Headquarters)

Approved on Consent

G8. Approve PTAB Notice

Approved on Consent

H. Audience Participation (2:30)

No Audience Participation

I. Administration – Action Reports (2:20)

I1. Approve Personnel Recommendations

Ms. Jordan moved and it was seconded by Ms. Black to table item I1 for Executive Session. On roll call the following members voted aye: Ms. Dickerson, Ms. Matthews, Ms. Black, Ms. Davis, Ms. Jordan, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried

Ms. Black moved and it was seconded by Ms. Jordan to untable item I1 from Executive Session. On roll call the following members voted aye: Ms. Dickerson, Ms. Matthews, Ms. Black, Ms. Davis, Ms. Jordan, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried

Ms. Jordan moved and it was seconded by Ms. Dickerson to approve the Personnel Recommendations. On roll call the following members voted aye: Ms. Davis, Ms. Jordan. Ms. Dickerson, Ms. Matthews, Ms. Black, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried

12. Approve Outside Contracts

No Outside Contracts

13. Approve Professional Assignment Request

Ms. Jordan moved and it was seconded by Ms. Dickerson to approve the Professional Assignment Request. On roll call the following members voted aye: Ms. Dickerson, Ms. Matthews, Ms. Black, Ms. Davis, Ms. Jordan, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried

14. Approve Invoices

Ms. Davis moved and it was seconded by Ms. Jordan to approve the October 18, 2021 Invoices, as well as, the September 27, 2021 Supplemental Invoices. On roll call the following members voted aye: Ms. Taylor, Ms. Dickerson, Ms. Matthews, Ms. Jordan, Ms. Davis, and Ms. Nettles. Nays: None. Absent: Ms. Nettles.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-18-21	Education	\$1,506,007.54
10-18-21	Operation & Maintenance	\$140,582.32
10-18-21	Debt Service	\$ 0
10-18-21	Transportation	\$246,256.76
10-18-21	Capital Projects	<u>\$1,136,179.02</u>

Total: **\$3,029,025.64**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
9-27-21	Education	\$315,377.13
9-27-21	Operation & Maintenance	\$ 52,500.79
9-27-21	Debt Service	\$ 11,179.28
9-27-21	Transportation	\$ 24,244.00
9-27-21	Capital Projects	<u>\$ 0</u>

Total: **\$403,301.20**

15. Approve Payroll and Benefits

Ms. Jordan moved and it was seconded by Ms. Davis to approve the September 15 and 30, 2021 payrolls, as well as, the September 15, 16 and 30, 2021 supplemental payrolls. On roll call the following members voted aye: Ms. Taylor, Ms. Dickerson, Ms. Matthews, Ms. Davis, Ms. Jordan, and Ms. Nettles. Nays: none. Absent: Ms. Nettles.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
9-15-21	Net	\$586,493.96
9-15-21	Liabilities	<u>\$414,348.06</u>

Total: **\$1,000,842.02**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
9-30-21	Net	\$572,581.57
9-30-21	Liabilities	\$405,393.86
	Total:	\$977,975.43

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
9-15-21	Net	\$ 1,293.95
9-15-21	Liabilities	\$ 420.84
	Total:	\$ 1,714.79

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
9-15-21	Net	\$ 2,769.40
9-15-21	Liabilities	\$ 1,463.79
	Total:	\$ 4,233.19

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
9-16-21	Net	\$ 252.11
9-16-21	Liabilities	\$ 41.78
	Total:	\$ 293.89

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
9-30-21	Net	\$ 503.64
9-30-21	Liabilities	\$ 382.79
	Total:	\$ 836.43

J. Administration – Information Reports (3:50)

1. Business Affairs

Ms. Clayton began by announcing that the 1st Financial Wellness Workshop held September 23, 2021 at 3:30p.m. went well and is anticipating more participation moving forward. Ms. Clayton then announced the monthly revenues. The remainder of her report was as presented.

2. Curriculum Instruction and Technology

As presented

3. Human Resources

Dr. Scott gave a brief Human Resources report on new hires, resignations, retirements, and FMLA requests. The remainder of his report was as presented.

4. Student Services

Dr. Ablin informed the Board that her department continues to register students for the Pre-K Program and anticipates that the program will be filled very soon. The remainder of her report was as presented.

5. Technology

Mr. Hill gave a brief Technology report highlighting new software features, team/technician updates, as well as, Districtwide network updates. The remainder of his report was as presented.

K. New Business (2:20)

Dr. Patterson shared with the Board that the Annual Holiday outing will be on Thursday, December 9, 2021 at the Primal Cut Restaurant in Tinley Park, IL at 6:30p.m. Dr. Patterson then informed the Board that Ms. Clayton will be attending the November 1, 2021 Oak Forest Town Hall Meeting to speak on behalf of the District about the upcoming TIF.

L. Executive Session (2:200)

Ms. Jordan moved and it was seconded by Ms. Dickerson to go into Executive Session. On roll call the following members voted aye: Ms. Dickerson, Ms. Black, Ms. Davis, Ms. Jordan, Ms. Matthews, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried 6:15p.m.

Ms. Jordan moved and it was seconded by Ms. Dickerson to adjourn Executive Session. On roll call the following members voted aye: Ms. Matthews, Ms. Black, Ms. Davis, Ms. Jordan, Ms. Dickerson, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried 6:30p.m.

Ms. Jordan moved and it was seconded by Ms. Black to approve the minutes of the August 18, 2021 Executive Session. On roll call the following members voted aye: Ms. Dickerson, Ms. Jordan, Ms. Matthews, Ms. Black, Ms. Davis, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried

Ms. Dickerson moved and it was seconded by Ms. Jordan to approve the minutes of the September 20, 2021 Executive Session. On roll call the following members voted aye: Ms. Matthews, Ms. Dickerson, Ms. Black, Ms. Davis, Ms. Jordan, and Ms. Taylor. Nays: None. Absent: Ms. Nettles.

Motion Carried

M. Adjournment (2:200)

Ms. Dickerson moved and it was seconded by Ms. Jordan to adjourn the October 18, 2021 Board Meeting. On voice vote all members present voted aye. Nays: None. Absent: Ms. Nettles.

Motion Carried 6:35p.m.

Submitted by:

Barbara Nettles, President

Sharron Davis, Secretary